Collection development

LIS 390 IOE: Information Organization in Everyday Life
Week 5 - 2
Instructors: Lee & Jones
What is a collection?

• Characteristics of a collection (Lee, 2000)
  – Tangibility
  – Ownership
  – User community
  – Integrated retrieval mechanism
Building digital collections (Smith, 2006)

- Acquiring (or acquiring access to) third-party sources, usually commercial products
- Creating digital surrogates from existing holdings
- Collecting third-party public domain sources on the Web, usually through constructing gateways
Collection management activities

- Selection
- Acquisition
- Preservation
- Reselection
- De-selection
- Evaluation
Collection development policy

• Provides all necessary parameters for the collections including:
  – Definition of the user community
  – Collection scope: subject area, geographic and language coverage
  – Format
  – Types of material
  – Depth
Write a collection development policy statement.

• What is the purpose of your collection?
• Who is your collection serving?
• What limitations do you have?
• What are the boundaries of your collection (e.g., dates, genres, subjects)?
• What is the projected growth of the collection? How frequently will you add new items? What criteria will be used for determining what items to add?
• How will you make decisions about what items to exclude? To remove?
References


• Collection Development Statement - Library and Information Science Collection (http://www.library.uiuc.edu/administration/collections/tools/developmentstatement/library_and_information_science.htm)